



The International Community of Women Living With HIV Eastern Africa (ICWEA)

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INVITATION TO PROVIDE EXTERNAL AUDIT SERVICES

In line with its statutory requirement, the International Community of women living with HIV Eastern Africa (ICWEA) wishes to contract services of an external audit firm for auditing the books for the financial year April 2025/March 2026 renewable upon satisfaction and approval by the General assembly.

Interested bidders must be members of the Institute of Certified Public Accountants of Uganda (ICPAU), with sound and outstanding reputation in the audit market and must provide the following:

- (i) Information on legal status and evidence thereof.
- (ii) Evidence of Membership to the ICPAU.
- (iii) Concise history of the firm/Auditor.
- (iv) Organizational structure.
- (v) Full details of physical and communication address(es) of office(s);
- (vi) Curricula Vitae of the partner(s) or individual; and principal/Senior Officers.
- (vii) Names, particulars and communicating address(es) of the applicant's leading clients in the last 3 years.
- (viii) A copy of the applicant's valid Professional Indemnity Policy.
- (ix) Tax Clearance certificate.
- (x) Registration certificate from Financial Intelligence Authority.
- (xi) Technical and Financial proposal.

Interested applicants should submit the required information to ICWEA at the above address by **5.00p.m of 14th November 2025** or by email; procurement@icwea.org.

Please note that whatever information or documents are shared with us will be treated with highest confidentiality and will only be used for purposes of assessment for this assignment. No negotiations are expected before the final bidders are identified.

Note: Only Firms that operate beyond Uganda are encouraged to apply.

For more information, visit our website: www.icwea.org/X account: [@ICWEastAfrica/LinkedIn](#): International Community of Women Living With HIV Eastern Africa.

MANAGEMENT